

Chief Officer Appointments Panel

Friday 20 October 2023

PRESENT:

Councillor Laing, in the Chair.

Councillors Aspinall, Mrs Beer, Blight, Dann, Darcy and Luggier.

Also in attendance: Tracey Lee (Chief Executive), Pamela Moffatt (Interim Service Director for HROD), Annie Walker (HR Culture Partner) and Jake Metcalfe (Democratic Advisor).

The meeting started at 11.30 am and finished at 4.40 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

111. **Apologies**

Apologies were received from:

- Councillor Tudor Evans OBE, Councillor Dann substituted.

The Panel agreed unanimously to appoint Councillor Laing as Chair for the meeting.

112. **Declarations of Interest**

There were no declarations of interest.

113. **Minutes**

The minutes of the meetings that took place on 24 and 28 July were agreed as a true and accurate record.

114. **Chair's Urgent Business**

There were no items of Chairs urgent business.

115. **Update on the recruitment to the role of Service Director Children, Young People and Families**

Tracey Lee (Chief Executive) presented the report to the Panel and highlighted the following key points:

- a) The Panel previously agreed to appoint Nigel Denning (Interim Service Director for Children, Young People and Families) for a period of one year subject to recruitment to the permanent position;

- b) The Executive Search Agency had advised that the market for permanent Service Directors had become more buoyant;
- c) If there were no successful candidates found, Nigel Denning would remain in post until 2 June 2024 subject to the successful permanent recruitment to the position.

The Panel agreed to:

1. Note the content of this report;
2. Undertake a recruitment process for the post of the permanent Service Director for Children, Young People & Families.

116. **Update on the recruitment to the role of Service Director HR & OD**

Tracey Lee (Chief Executive) presented the report to the Panel and the Panel agreed to:

1. Note the content of this report;
2. Undertake a recruitment process for the post of the role of Service Director Human Resources & Organisational Development.

117. **Exempt Business**

The Panel agreed to pass a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

118. **Confidential Minutes**

The confidential minutes from the meetings that took place on 24 and 28 July 2023 were agreed as a true and accurate record.

119. **Update on the recruitment to the role of Service Director Children, Young People and Families**

This item was considered under part I of the meeting.

120. **Update on the recruitment to the role of Service Director HR & OD**

Tracey Lee (Chief Executive) and Pamela Moffatt (Interim Service Director for HROD) presented the report to the Panel and following an interview process, the Panel agreed to appoint Chris Squire to the position of Service Director of HROD, subject to Cabinet agreement and the necessary pre-employment checks. The Panel agreed to delegate the negotiation of salary terms to the Chief Executive.